



APHON Quick Fact Sheet for Elected Positions: Director-at-Large

Purpose/Time Commitment	Responsibilities	Qualifications
<p><u>Purpose:</u> Participates in policy-making decisions for APHON. Serves as a liaison to 2-3 committees on behalf of the Board of Directors. Provide regular updates on committee activities to APHON Board. Represents perspective of the membership to the Board</p> <p><u>Length of term:</u> 3 years</p> <p><u>Hours per month:</u> 2-6 hours per month</p> <p><u>Meetings per year:</u> Candidates must be prepared to attend at least 4 board meetings and additional virtual meetings each year. There will be at least one in-person board meeting which will be held in conjunction with the annual APHON conference*.</p> <p>Participate in committee meetings as board liaison. Committee meetings vary in frequency.</p>	<ul style="list-style-type: none"> • Participates strategic planning, implementing and evaluation for organization • Votes on all policies affecting membership • Liaisons to task forces/committees as assigned by president – mentors chair • Supporting and encouraging growth and development of assigned liaison committee chair(s) • Special assignments per board and president’s direction 	<ul style="list-style-type: none"> • Continuous member of APHON national for 2 years • Demonstrated leadership experience within APHON national, a local APHON chapter, ONCC, or other nationally recognized nursing organization – may include board member, committee chair, project leader, local chapter president or officer • History of consistent meeting attendance and successful work outcomes at meetings applicable to previous nursing leadership role • Recommendation from APHON member in leadership position that candidate has reported to (if no prior APHON leadership experience, may substitute recommendation from leader of other nationally recognized nursing organization that candidate has reported to) • Strong collaboration/relationship building skills

*All travel expenses will be paid by APHON for meetings not held at annual conference; complimentary registration will be provided for meetings held at annual conference