



PEDIATRIC CHEMOTHERAPY AND BIOTHERAPY PROVIDER PROGRAM

NEW ACE CENTER: Exam Information

APHON is pleased to share that the Learning Management System (LMS) is now available, including a new ACE Center.

To get you started an At A Glance Guide with detailed instructions on course access and general provider exam information are available for your reference.

At a Glance: What You Should Know

Course registration is performed by the course instructor or a hospital staff coordinator.

1. The instructor or course coordinator will register you for the Provider Course.
2. Once the instructor or course coordinator has registered you, you will receive an email from APHON confirming your registration. If you do not receive a confirmation email within 24 hours, please contact your instructor or course coordinator. *Be sure to check your spam mail or junk folder if you do not receive the confirmation email from APHON.*
3. After receiving the confirmation email, create an APHON account to access the course and exam. If you already have an APHON account, the course can be found in the **ACE Center Course Catalog** under My Courses.

***REQUIREMENT:** An APHON account is required to access the course and exam. The email confirmation for course registration does not confirm your access to the provider course and exam without an APHON Account.

Time Accommodations

If you require time accommodations, please reach out to the Education Team at education@aphon.org at least three (3) business days prior to Day 2 of your course with the necessary documentation, so we can accommodate your needs. Requests made after this time may not be accommodated.

General Provider Course Information

The Chemo/Bio Provider Course is a 90-minute, open book exam that can be taken at any time within five (5) business days following the completion of the two-day provider course. The exam does not open until after the official ending time of Day 2 that was indicated by the course instructor during course setup.

A passing score of 80% must be achieved on the exam to become an APHON Chemotherapy/Biotherapy Provider. Each participant will receive two attempts to take the exam. The first attempt must be made within 5 business days of Day 2 of your course. Participants then have 30 days (starting the day you complete your first attempt) to complete a second attempt to pass your exam.

All course exams are automatically scheduled to close after 5 business days of your exam opening. Should you need your exam reopened to make your second attempt, please reach out to the Education Team at education@aphon.org.

100% attendance at your course is required to participate in your exam.

APHON Completion of Course Requirements:

- Two-day provider course completion (full attendance required)
- Post- Evaluation *(evaluations must be completed before taking the exam)
- Provider Course Exam

Provider Card and Certificate

Upon successful completion of the post-exam evaluation and provider exam, participants will receive their NCPD credits certificate and provider card. You do not need to pass the exam to receive your NCPD credits. There is a section where you claim your ILNA Categories individually.

The certificate can be downloaded in the Transcript section of “My Courses” in the ACE Center.

After completing your exam, you will have the option to download your provider card, or you can find it in the Transcript section of “My Courses” in the ACE Center.

**An updated version of the Provider Guide will be available in early August.*